

Practice Accountant

Salary: £32,000-£35,000 (dependant on experience)

About Us

TaxMate is an innovative online accountancy firm dedicated to providing exceptional accounting services to small businesses and self-employed individuals. Leveraging cutting-edge technology and our proprietary TaxMate App, we streamline accounting processes and offer cost-effective, high-quality solutions.

Role Overview

As a Practice Accountant at TaxMate, you will be responsible for managing a portfolio of clients, delivering comprehensive accounting services, and providing expert financial advice. You will work closely with clients to understand their needs and help them achieve their financial goals. This role offers an excellent opportunity to work in a progressive environment and grow your career in a rapidly expanding company

Key Responsibilities:

- Manage and maintain a portfolio of clients, ensuring their accounting needs are met with accuracy and professionalism.
- Prepare and review financial statements, ensuring compliance with accounting standards and regulatory requirements.
- Conduct tax planning and prepare tax returns for clients, ensuring timely and accurate submissions.
- Provide strategic financial advice and guidance to clients, helping them optimize their financial performance.
- Utilize the TaxMate App and other accounting software to streamline processes and enhance client services.
- Maintain up-to-date knowledge of accounting regulations and industry best practices.
- Assist in the training and development of junior staff, fostering a supportive and collaborative work environment.
- Liaise with clients regularly to understand their business needs and provide tailored accounting solutions.

Qualifications and Experience

- AAT Level 4, ACCA/ACA/CIMA qualified or equivalent.
- Minimum of 3 years of experience in an accounting practice, preferably with small businesses and self-employed clients.
- Proficient in accounting software and tools - experience with Xero is beneficial
- Strong knowledge of accounting principles, regulations, and standards.
- Excellent analytical, organizational, and problem-solving skills.
- Strong communication and interpersonal skills, with the ability to build and maintain client relationships.
- Detail-oriented, self-motivated, and able to manage multiple priorities effectively.

Rewards and Benefits

- Competitive salary of £32-£35k, and performance-based bonuses.
- Pension contributions
- Hybrid work from Pembrokeshire, South Wales (fully remote considered for the right candidate)
- 25 days paid time off plus bank holidays
- Professional development opportunities, including access to training and certifications.

Why Join TaxMate

- Be part of a fast-growing company, looking to change the way traditional accountancy firms operate.
- Collaborative and supportive work environment with a focus on work-life balance.

How to Apply

Interested candidates are invited to send their resume and a cover letter outlining their relevant experience and why they are a good fit for this role to careers@taxmate.co.uk. Please include "Practice Accountant Application" in the subject line.